# Black Creek Sanctuary Condominium Association, Inc.

**Financial Statements** 

and Supplementary Information

With

**Independent Auditors' Reports** 

For the Year Ended June 30, 2009

(With Comparative Totals for June 30, 2008)

### BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. JUNE 30, 2009

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Trustees and Members Black Creek Sanctuary Condominium Association, Inc.

We have audited the accompanying balance sheet of Black Creek Sanctuary Condominium Association, Inc. (the "Association") as of June 30, 2009, and the related statements of revenues, expenses and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements present fairly the financial position of the Association as of June 30, 2009, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 9, the Association has not estimated the remaining lives and replacement costs of the common property and, therefore, has not presented estimates of future costs of major repairs and replacements that will be required in the future, which the American Institute of Certified Public Accountants has determined is required to supplement, although not required to be a part of, the basic financial statements.

Information for the year ended June 30, 2008 is presented for comparative purposes only and was extracted from the financial statements presented for that year, on which we expressed an unqualified opinion on our report dated January 14, 2009.

Rotenberg Meril Solomon Bertiger & Guttilla, P.C.

Rotenberg Meril Solomon Bertiger & Guttilla, C.

Saddle Brook, New Jersey

December 1, 2009

# BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. BALANCE SHEET ${\tt JUNE~30,2009}$

### (WITH COMPARATIVE TOTALS FOR JUNE 30, 2008)

	2009						2008	
	Operating Fund		Re	placement Fund	Total		Total	
ASSETS: Cash and cash equivalents Cerificate of deposit Member assessments receivable, net Developer assessments receivable, net Prepaid insurance Deposits Interfund balances	\$	39,595 90,882 19,226 21,061 (101,958)	\$	136,015 77,500 - - - 101,958	\$	175,610 77,500 90,882 19,226 21,061	\$ 192,436 94,746 24,385 21,098 6,875	
TOTAL ASSETS	\$	68,806	\$	315,473	\$	384,279	\$ 339,540	
LIABILITIES: Accounts payable and accrued expenses Member assessments received in advance Income taxes payable	\$	40,941 6,656 292	\$	-	\$	40,941 6,656 292	\$ 80,063 5,936 26	
TOTAL LIABILITIES		47,889		-		47,889	86,025	
FUND BALANCES	_	20,917		315,473	_	336,390	 253,515	
TOTAL LIABILITIES AND FUND BALANCES	\$	68,806	\$	315,473	<u>\$</u>	384,279	\$ 339,540	

# BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2009 (WITH COMPARATIVE TOTALS FOR JUNE 30, 2008)

		2008		
	Operating Fund	Replacement Fund	Total	Total
REVENUES:				
Member assessments	\$ 362,911	\$ 60,000	\$ 422,911	\$ 409,312
Developer assessments	123,181	-	123,181	119,243
Municipal reimbursments	10,182	-	10,182	24.012
Late fees and other income	18,724	-	18,724	34,913
Interest income		3,241	3,241	918
TOTAL REVENUES	514,998	63,241	578,239	564,386
EXPENSES:				
Administrative	102,493	-	102,493	63,144
Building and grounds	162,284	-	162,284	155,660
Pool	122,074	-	122,074	131,660
Utilities	22,092	-	22,092	45,245
General	76,701	-	76,701	73,491
Engineering - transition study	12,800	-	12,800	-
Exterior staining				21,400
TOTAL EXPENSES	498,444		498,444	490,600
EXCESS OF REVENUES OVER EXPENSES	16,554	63,241	79,795	73,786
FUND BALANCES, BEGINNING OF YEAR	1,283	252,232	253,515	179,729
CAPITAL CONTRIBUTIONS COLLECTED AT CLOSINGS	3,080		3,080	
FUND BALANCES, END OF YEAR	\$ 20,917	\$ 315,473	\$ 336,390	\$ 253,515

# BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2009 (WITH COMPARATIVE TOTALS FOR JUNE 30, 2008)

	2009						2008	
	Operating Fund				Total			Total
CASH FLOWS FROM OPERATING ACTIVITIES: Excess of revenues over expenses	\$	16,554	\$	63,241	\$	79,795	\$	73,786
Adjustments to reconcile excess of revenues over expenses to net cash provided by (used in) operating activities: (Increase) decrease in:								
Member assessments receivable, net		3,864		-		3,864		(62,111)
Developer assessments receivable, net		5,159		-		5,159		8,664
Prepaid insurance		37		-		37		(4,770)
Deposits		-		6,875		6,875		5,117
Interfund balances		34,136		(34,136)		-		-
Increase (decrease) in:								
Accounts payable and accrued expenses		(39,122)		-		(39,122)		(32,594)
Member assessments received in advance		720		-		720		3,548
Income taxes payable		266		-		266		(2)
Net Cash Provided by (Used in) Operating Activities		21,614		35,980		57,594	_	(8,362)
CASH FLOWS FROM FINANCING ACTIVITIES: Capital contributions collect at closings		3,080				3,080	_	1-
Net Cash Provided by Financing Activities		3,080		-		3,080		_
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		24,694		35,980		60,674		(8,362)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	_	14,901	_	177,535	_	192,436	_	200,798
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	39,595	\$	213,515	\$	253,110	\$	192,436
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION: Cash paid during the year for: Income taxes	\$	30	\$	_	\$	30	\$	30

See Accompanying Notes to Financial Statements

#### NOTE 1 - ORGANIZATION:

Black Creek Sanctuary Condominium Association, Inc. (the "Association") is a not-for-profit association, incorporated in the State of New Jersey in January 2002. The purpose of the Association is to maintain and preserve its common property. Black Creek Sanctuary Condominium Association, Inc., consists of 133 residential units, recreational facilities and amenities. It is located in Vernon, New Jersey, and is a part of a larger planned development known as "Mountain Creek."

As a member of Black Creek Sanctuary Condominium Association, Inc., each unit owner is automatically a member of Mountain Creek Association, Inc. ("Mountain Creek") and, as such, is entitled to use the common property and facilities which are a part of Mountain Creek. These financial statements only reflect the activity of the Black Creek Sanctuary Condominium Association, Inc.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

#### Fund Accounting

The Association uses the fund method of accounting, which requires that funds, such as operating funds, and funds for future major repairs and replacements, be classified separately for accounting and reporting purposes. Disbursements from the operating fund are at the discretion of the Board of Directors. Disbursements from the replacement fund should be made only for their designated purposes.

#### Cash and Cash Equivalents

Cash and cash equivalents include all money market accounts and highly liquid debt instruments purchased with an original maturity of three months or less.

#### Interest Income

It is the Association's policy to allocate to the fund the interest earned on all cash and investment accounts in that fund.

#### Real Property

The values of real and common areas acquired from the developer are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association.

#### Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

#### Subsequent Events

We have evaluated subsequent events, as defined by Statement of Financial Accounting Standards ("SFAS") No. 165, "Subsequent Events," through the date of our report which is December 1, 2009.

#### **NOTE 3 - CERTIFICATES OF DEPOSIT:**

At June 30, 2009, the Association held one certificate of deposit at a cost of \$77,500 which bears at a rate of 3.68% and matures in September 2009.

#### NOTE 4 - MEMBER ASSESSMENTS RECEIVABLE, NET:

The Association's policy is to retain legal counsel and place liens on the properties of unit owners whose assessments are in arrears.

As of June 30, 2009, the Association had member assessments receivable of \$159,568. It is estimated that \$68,686 of these receivables may not be collected, and, accordingly, an allowance for bad debts has been established for that amount. If and when a portion of this amount is collected, it will be recognized as income in the year received.

#### NOTE 5 - DEVELOPER ASSESSMENTS RECEIVABLE, NET:

As of June 30, 2009, the Association had developer assessments receivable of \$26,869. The developer is responsible for member assessments on units owned by the developer (see Note 7). It is estimated that \$7,643 of these receivables may not be collected, and, accordingly, an allowance for bad debts has been established for that amount. If and when a portion of this amount is collected, it will be recognized as income in the year received.

#### NOTE 6 - MEMBER ASSESSMENTS:

Monthly assessments to members were \$342 for the year ended June 30, 2009.

The annual budget and member assessments are determined by the Board of Trustees. The Association retains excess operating funds, if any, at the end of the operating year for use in future operating periods.

#### **NOTE 7 - DEVELOPER ASSESSMENTS:**

In accordance with the Association's governing documents, Mountain Creek, the developer, is responsible for member assessments on units it owns. A unit is considered to be owned by Mountain Creek beginning on the date it obtains the certificate of occupancy for that unit and ending on the date they sell the unit. Mountain Creek accounted for 22.5% of the assessments and 21.3% of total revenues for the year ended June 30, 2009. At June 30, 2009, Mountain Creek owned 30 of the Association's 133 units.

### NOTE 8 - CAPITAL CONTRIBUTIONS COLLECTED AT CLOSINGS:

In accordance with the Association's governing documents, at the time a new owner closes title on their unit, they are assessed a non-refundable amount equivalent to three months' current member assessments, to be used as working capital. During the year ended June 30, 2009, the Association collected closing assessments of \$3,080.

#### NOTE 9 - FUTURE MAJOR REPAIRS AND REPLACEMENTS:

The Association's governing documents require that funds be accumulated for future major repairs and replacements of the common property. Accumulated funds are held in a separate account, and generally are not available for normal operations.

The Association has not conducted a study to determine the remaining useful lives and replacement costs of the components of common property. However, funds are being accumulated based on estimates of future needs for repairs and replacements of common property components. Actual expenditures may vary from the estimated future expenditures, and the variations may be material. Therefore, amounts accumulated may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Association has the right, subject to membership approval, to increase regular assessments, pass special assessments, or delay major repairs and replacements until funds are available.

The Association is funding for future major repairs and replacements based on its budget. For the year ended June 30, 2009, the budgeted contribution was \$60,000.

#### **NOTE 10 - INCOME TAXES:**

The Association has the option of being taxed as a regular corporation on the amount by which total non-membership revenues exceeds total non-membership expenses pursuant to Internal Revenue Code Section 277, or it can elect to file as a homeowner association under Section 528 of the Internal Revenue Code which provides that the Association is exempt from taxation on amounts received as exempt function income, which generally consists of uniform assessments to members.

For the year ended June 30, 2009, the Association has elected to be taxed under Internal Revenue Code Section 277 and will file as a regular corporation.

### NOTE 11 - CONCENTRATION OF CREDIT RISK:

The Association maintained its cash and cash equivalents in a bank which, at times, exceeded federally insured limits, which was \$250,000 as of June 30, 2009. At June 30, 2009, the Association had uninsured balances of approximately \$17,000. However, the Association has not experienced any losses in these accounts.

#### **NOTE 12 - RELATED PARTY TRANSACTIONS:**

The Board of Trustees utilized the services of its management company to perform various repair and maintenance services at the site. At June 30, 2009, these services cost and consisted of the following:

Pool repairs	\$ 2,680
Pool management	29,400
Pool attendants	1,000
Maintenance and supplies	7,466
Property maintenance services	5,365
Miscellaneous	1,157
Grounds maintenance	24,965
Supplies	1,188
Building repairs	8,345
Security	30,320
Review of electric bills	7,980
Trash	3,325
Telephone	1,842
Legal Fees	3,250
	\$ 128,283

### NOTE 12 - RELATED PARTY TRANSACTIONS (CONTINUED):

The Board of Trustees utilized the services of Mountain Creek to provide electric services at the site. At June 30, 2009, these services consisted of the following:

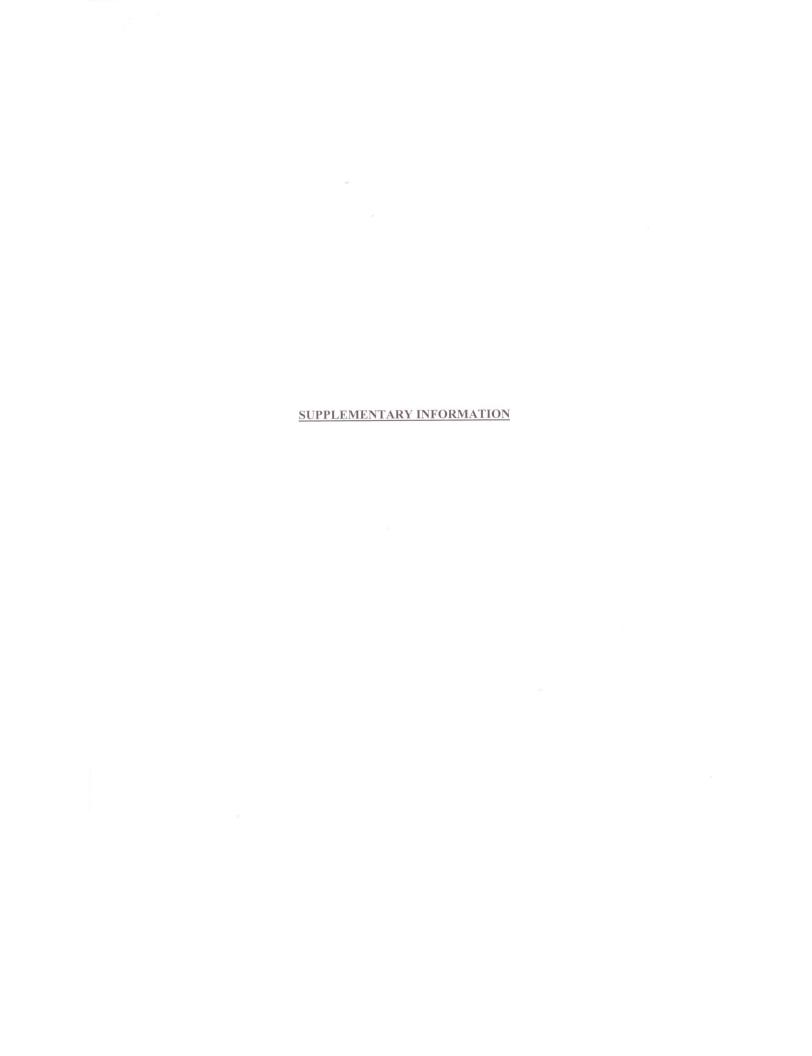
Pool - electric Electric - common	\$ 23,192 21,468
	\$ 44,660

#### **NOTE 13 - COMMITMENT:**

On November 1, 2008, the Association entered into a three-year snow removal and ice control contract for the period November 15, 2008 through April 15, 2011. The minimum annual cost is \$22,735 with a cap of 48 inches of snow per season (November 15 through April 15). If snowfall exceeds the seasonal cap, the Association will be billed at a rate of \$350 per inch. The maximum cost per season is \$33,000. Future minimum payments are as follows:

Year ending June 30,	
2010	\$ 22,735
2011	22,735
	\$ 45,470

Snow removal expense amounted to \$22,735 for the year ended June 30, 2009.





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#### INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Trustees and Members Black Creek Sanctuary Condominium Association, Inc.

The supplementary information on the Schedule of Expenses for the year ended June 30, 2009 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The supplementary information on the Schedule of Expenses for the year ended June 30, 2008 is presented for comparative purposes only and was extracted from the financial statements presented for that year from our report dated January 14, 2009, in which we expressed an unqualified opinion on those statements.

Rotenberg Meril Solomon Bertiger & Guttilla, P.C.

Rotenberg Meril Solomon Bertiger & Guttilla, C.

Saddle Brook, New Jersey December 1, 2009

# BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. SUPPLEMENTARY INFORMATION - SCHEDULE OF EXPENSES FOR THE YEAR ENDED JUNE 30, 2009 (WITH COMPARATIVE TOTALS FOR JUNE 30, 2008)

	2009						2008	
	Operating		Replacement					
	Fund		Fund			Total	Total	
ADMINISTRATIVE:								
Audit fees	\$	4,600	\$	_	\$	4,600	\$	4,710
Legal fees		10,240		-		10,240		8,009
Management fees		25,536		-		25,536		25,406
Office and miscellaneous		2,328		-		2,328		3,667
Telephone		2,503		-		2,503		1,985
Income tax		296		-		296		28
Bad debt		56,990				56,990		19,339
TOTAL ADMINISTRATIVE	\$	102,493	\$	_	\$	102,493	\$	63,144
BUILDING AND GROUNDS:								
Grounds maintenance	\$	54,276	\$	_	\$	54,276	\$	54,923
Snow removal		22,735		_		22,735		22,736
Pest control		5,915		-		5,915		2,831
Repairs and maintenance		30,008		-		30,008		18,851
Security		30,737		-		30,737		40,495
Supplies		7,369		-		7,369		5,270
Trash removal		11,244		-		11,244		7,521
Window washing		-		-		-		3,033
TOTAL BUILDING AND								
GROUNDS	\$	162,284	\$	-	\$	162,284	\$	155,660
POOL:								
Electric and gas	\$	60,428	\$	_	\$	60,428	\$	69,668
Maintenance and supplies		25,176		-		25,176		26,692
Management and attendants		30,555		-		30,555		26,485
Telephone		330		-		330		330
Water		5,285		-		5,285		7,025
License and permits		300		_		300	_	1,460
TOTAL POOL	\$	122,074	\$		\$	122,074	\$	131,660

See Independent Auditors' Report on Supplementary Information on Page 10

# BLACK CREEK SANCTUARY CONDOMINIUM ASSOCIATION, INC. SUPPLEMENTARY INFORMATION - SCHEDULE OF EXPENSES (CONTINUED) FOR THE YEAR ENDED JUNE 30, 2009 (WITH COMPARATIVE TOTALS FOR JUNE 30, 2008)

	2009							2008
	Operating Fund		Replacement Fund			Total		Total
UTILITIES:								
Electric	\$	21,764	\$	-	\$	21,764	\$	44,916
Water		328				328		329
TOTAL UTILITIES	\$	22,092	\$		\$	22,092	\$	45,245
GENERAL:								
Insurance	\$	76,701	\$	_	\$	76,701	\$	73,491
TOTAL GENERAL	\$	76,701	\$		\$	76,701	\$	73,491